

Appendix B

ALVECHURCH PARISH COI
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Clerk - Yvonne Goode

Notice of meeting

MEMBERS OF THE PARISH COUNCIL ARE SUMMONED TO ATTEND
THE NEXT PARISH COUNCIL MEETING TO BE HELD AT
THE COMMUNITY CENTRE, REDDITCH ROAD, HOPWOOD

MONDAY 11th FEBRUARY 2008, 7.30PM

This meeting is open to members of the public and the press. Members of the public have the opportunity to address the council on matters of public interest during the first fifteen minutes of the meeting.

Yvonne Goode, Clerk
7th February 2008

AGENDA

1. Apologies for absence
2. Declarations of interest
3. Reports from Alvechurch ward District/County Councillors
4. To approve the minutes of the previous meeting held 14/01/08
5. Clerk's report, including report of complaints, emergency expenditure and matters arising from previous meeting, including:
 - 5.1 Grants application the Wiggin Memorial application
 - 5.2 Street lighting maintenance initial survey.
 - 5.3 Invitation to Civic Buffet
 - 5.4 Strategic Housing Land Availability Assessment by Redditch Borough Council
 - 5.5 Outstanding items
6. Chairman's report
 - 6.1 Alvechurch Neighbourhood Community Group review meeting
7. Finance Report
 - 7.1 Notification of auditor
 - 7.2 Councillors expenses
 - 7.3 To consider payment of bills.
8. Committee/working party/meeting reports, minutes circulated since last meeting –
 - 8.1 Planning Committee meetings held 15/01/08 and 04/02/08
 - 8.2 Wiggin Memorial Plying Field Committee held 21/01/08
 - 8.3 Parish Plan Working Party held 23/01/08
 - 8.4 Finance & General Purposes Committee held 28/01/08
 - 8.5 Youth and Charities Committee held 29/01/08. To consider proposal for the bus stop to be repainted by the youth of the village.
 - 8.6 Working party for public parking at the Sports & Social Club held 30/01/08
9. Reports from representatives to other bodies, as attended. To include:
 - 9.1 To consider nomination for representation to the CPRE
 - 9.2 Alvechurch Community Group 24/01/08
10. To consider approval of Precept proposal
11. To consider Parish Plan Review
12. To consider MUGA siting consultation
13. Information exchange, Councillors' questions, and agenda items for the next meeting, as received.
14. Date and time of next meeting, to be held on Monday 10th March 2008, at 7.30 pm, at Hopwood Community Centre.

Notes to support the Agenda for the Parish Council meeting on 11/02/08

Agenda item 1: Apologies for absence. Please advise the clerk or another councillor if you intend to be absent from this meeting.

Agenda item 2: Declarations of interest

If you believe you have an interest – either prejudicial or personal – in any of the items listed in this agenda, please advise the meeting at this stage in the proceedings.

A personal interest is one where the councillor has some relationship with the item under discussion of greater significance than any other member, ie the matter affects the well-being or financial position of you, your relatives or your friends more than it would affect other people in the parish. The nature of the relationship must be disclosed, and if the interest is not prejudicial, the member may remain and take part in the meeting.

A prejudicial interest is one in which, in the view of anyone in full possession of the facts, the public interest would be compromised if the member stayed in the meeting, ie it is so significant that it is likely to affect your judgement of the public interest. As a prejudicial interest is also a personal interest, the nature prompting the prejudicial interest must still be declared, and you must leave the room and take no part in discussion of the item.

Also a reminder: to those members who need to alter their entry in the Register of Interests – please advise the Monitoring Officer of any changes within 28 days.

Agenda item 3: Reports from Ward District/County Councillors As attending.

Agenda item 4: Approval of minutes of the meeting held 14/01/08.

Agenda item 5: Clerk's report:

5.1 Grants application the Wiggin Memorial application. An application was submitted recently to County Councillor G Lord for a grant of £3500 to assist with a new section of safety surface at the Wiggin memorial Playing field. The Clerk has been advised that the application was unsuccessful

5.2 Street lighting maintenance. The detailed survey has now been received and is currently being reviewed by Cllr Thurrell.

5.3 An invitation to a Civic Buffet Reception for the Chair and Clerk has been issued by BDC Chair Janice Boswell. The event is to be held 12/03/08

5.4 Strategic Housing Land Availability Assessment by Redditch Borough Council. A questionnaire has been received asking if we are able to identify any site with potential for housing and invited APC to have further input into the Assessment

5.5 Outstanding items include:

5.5.1 Traffic calming issues. County Councillor G Lord and Jon Fraser have been contacted again about their availability for a meeting.

5.5.2 Street light removal at St Laurence Churchyard. A meeting of the Committee has been held recently where this was raised.

Agenda item 6: Chairman's report

6.1 Meeting to review the performance of the Alvechurch Neighbourhood Community Group held 28/01/08.

Agenda item 7: Finance report.

7.1 APC has been notified by the Audit Commission that Clement Keys has been appointed as external Auditor for a five year period.

7.2 Councillors expenses. An expense form is enclosed in your pack. Please complete and return this to the Clerk by 24/03/08 to allow cheques to be drawn before the end of the financial year. A list of meetings is available in the office if any Councillor needs to check

Parish Council meetings. An electronic version of the form is also available.

7.3 To consider payment of bills, as per list attached.

- Agenda item 8:** Committee reports
 8.1 All Councillors should have received minutes of the Planning Committee meetings held 15/01/08 and 04/02/08
 8.2 All Councillors should have received minutes of the Wiggin Memorial Playing Field Committee held 21/01/08
 8.3 All Councillors should have received notes of the Parish Plan Working party review held 23/01/08. Please see agenda item 11 below,
 8.4 All Councillors will receive minutes of the Finance & General Purposes Committee held 28/11/07.
 8.5 All Councillors will receive minutes of the Youth and Charities Committee held 29/01/08. To consider proposal for the bus stop to be repainted by the youth of the village.
 8.6 All Councillors will receive notes of the working party meeting for public parking at the Sports & social Club meeting held 30/01/08
- Agenda item 9:** Reports from representatives to other bodies, as attended.
 9.1 To consider nomination for representative to CPRE
 9.2 Alvechurch Neighbourhood Community Group 24/01/08
- Agenda item 10:** To consider approval of Precept Proposal
 The draft Precept was submitted to the F&GP Committee 28/02/07. No additional comments have been received. To approve the Precept as discussed at that meeting. A copy of the Budget and Precept document are attached.
- Agenda item 11:** To consider Parish Plan Review
 Please refer to the proposal attached
- Agenda item 12:** To consider MUGA siting consultation
 To agree that Alvechurch Parish Council welcomes the consultation organised by Bromsgrove District Council on the preferred site for the MUGA. As an aid to the consultation it will declare its preferred site at the Parish Council meeting on 11 Feb. 2008 and publicise that view accordingly.
 To agree that Alvechurch Parish Council considers evidence and local opinion and decides its preferred site for the location of the MUGA.
- Agenda item 13:** Information Exchange, Councillor's Questions and agenda items for the next meeting. No questions have been notified.
- Agenda item 14:** Date and time of next meeting, the next meeting is to be held on Monday 11th March 2008, at 7.30 pm.